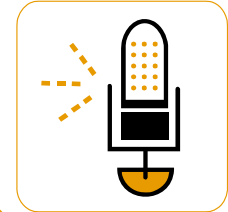




Dr. Neal Smatresk  
President

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## Virtual Servers Coming Alive

In spring 2008, the Division of Student Affairs embarked upon a new strategy to migrate existing servers into a virtual server environment. The virtual machines (VM) will provide a sustainable environment in which to operate the multitude of servers and systems that exist to support the Division's needs.

Currently there are 30 servers and systems that are scheduled for

replacement through this endeavor. The estimated cost savings through this undertaking is \$250,000.

While a test environment is currently configured, the first production system will be in place by October 2009.

One of the benefits of the VM strategy is to minimize the carbon foot print of the Division's server support and maximize the number

of systems supported with less hardware. This is especially important given the scarce physical space in the Division's server rooms, and on campus to install new hardware.



## Technology Soars to Help New Program Get Off the Ground

The Student Orientation Advising and Registration (SOAR) program completed their inaugural effort of 2009 successfully by using technology to their advantage. The applications development unit of Student Affairs Technology was instrumental in developing an on-line system for students to register for the event and for staff to process attendance and other logistics to help students through their first program with UNLV.

A grand total of 3,607 new students were processed using the on-line system that reportedly saved staff of Orientation and Parent Programs a multitude of hours in processing registrations, ensuring students were signed up for the correct sessions, and students were prepared ahead of time to clear up any registration holds they may have had.

These are just a few of the advantages that both students and staff had by using an on-line system.

Student Affairs Technology looks forward to working with other departments in the division to assist them with their delivery of student services by using technology effectively.



### Highlights

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*National Advisory Board  
recognizes Student Affairs  
Technology for best  
practice in project  
management.*



*Give us your feedback or  
send a question you would  
like answered about  
technology:*

*[http://studentlife.unlv.edu/  
technology/feedback.html](http://studentlife.unlv.edu/technology/feedback.html)*

## National Recognition for SAT

The Higher Education Research Advisory Board Company will feature the project management process used by Student Affairs Technology (SAT) to manage projects within the Division of Student Affairs at UNLV in an upcoming presentation in October/November 2009 to its membership of 75 Vice Presidents of Student Affairs from a variety of institutions of higher education.

The project management process was developed through contributions of the Division's Technology Committee and was put into place in February 2009.

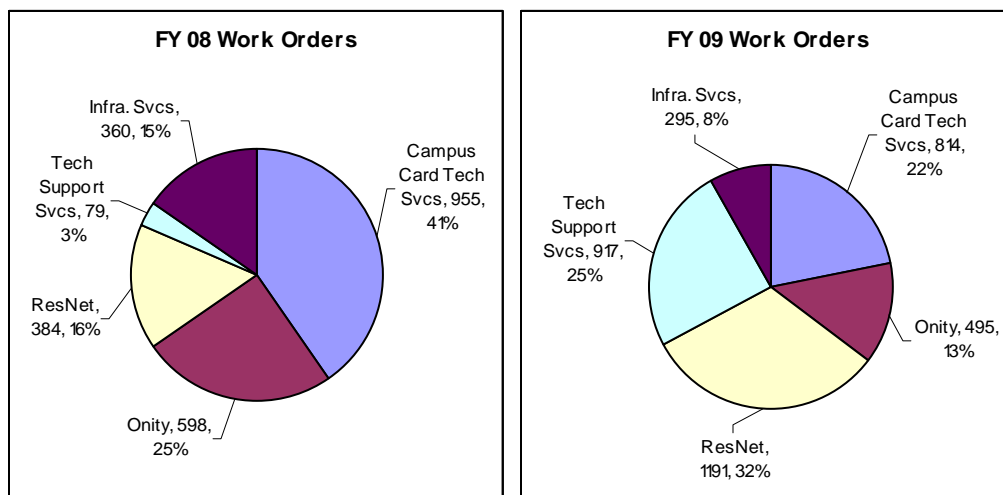
Within the past six months, SAT has processed 58 project requests with 31 projects completed. The status of other projects in the queue is: 11 in progress, 10 under evaluation, 4 on hold, and 2 cancelled.

According to their website, "the Education Advisory Board provides best practice research and practical advice to academic, business, and student affairs leaders at the nation's leading universities."

Additional information may be found at: <http://www.educationadvisoryboard.com>.

## Tech Stats...

Below are snapshots of the work orders processed by SAT in the past two fiscal years.



## Ask Your Tech Team...

Send us questions about technology we can answer for you. No question is too trivial! Use the feedback form on the SAT website.

**Q:** What constitutes a good proposal or project request?

**A:** A good proposal or technology project request that is likely to be undertaken is one that is well thought out from the customer and technology perspectives, has fiscal and operational support of the department and cluster

leadership, has significant impact to deliver student services, there is an agreeable timeframe in which to complete the project, and SAT has available staff to complete and maintain the project requested.

## Collaboration Corner

Student Affairs Technology would like to recognize the following staff for their support in carrying out recent projects:

**Richard Clark**, Director of Student Conduct and Residential Life – Web Roster Project



**Norm Bedford**, Director of Financial Aid and Scholarships – On-Line Scholarship Application

**Kelsey Finn**, Director of Student Union and Event Services – Point of Sales Hardware and Software Implementation



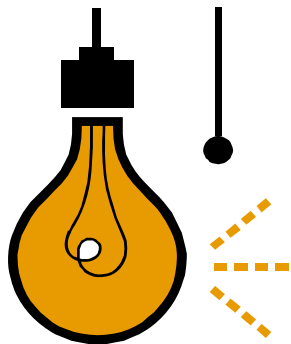
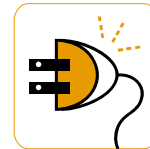
## Forms to Assist You

Use the **Technology Project Request Form** to initiate a project evaluation:

<http://studentlife.unlv.edu/technology/projectRequest.html>

Use the **Facilities Access Request Form** to add, modify, or disable access to Student Affairs facilities:

<http://studentlife.unlv.edu/technology/forms.html>



## Tips 'n Tricks to Help You

You can hide all windows, revealing only what's on the computer desktop, with one keystroke: hit the Windows key and "D" simultaneously in Windows, or press F11 on Mac. Press the keystroke again to return to what you were doing.

You can use Google to do math for you. Just type the equation, like  $23*7+15/3=$ , and hit Enter.

You can also enlarge the entire Web page or document by pressing the Control key as you turn the wheel on top of your mouse. On the Mac, this enlarges the entire screen image.

Whatever technology you buy today will be obsolete soon, but you can avoid heartache by learning the cycles. New iPods come out every September. New digital cameras come out in February and October.

You can double-click a word to highlight it in any document, e-mail or Web page.

On most cell phones, press the Send key to open up a list of recent calls. Instead of manually dialing, you can return a call by highlighting one of these calls and pressing Send again.

You can enlarge the text on any Web page. In Windows, press Ctrl and the plus or minus keys (for bigger or smaller fonts); on the Mac, it's the Command key and plus or minus.

Source:

<http://pogue.blogs.nytimes.com/2008/10/02/tech-tips-for-the-basic-computer-user/>

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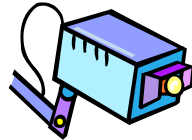
**Fax**  
 (702) 895-2115

**E-mail**  
 SAT.HelpDesk@unlv.edu

*We are here to help you.*

## Coming Soon...

**Sep/Oct 2009** – Security  
 Camera Installation in the  
 Student Union



**Oct/Nov 2009** – Note Taking  
 System for the Disability  
 Resource Center

**Oct/Nov 2009** – Microsoft  
 Project Server Deployment

**Nov/Dec 2009** – Event  
 Management System  
 Migration to Virtual Servers



## About Student Affairs Technology

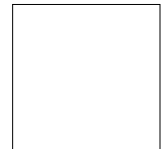
Student Affairs Technology (SAT) exists to support the Division of Student Affairs with its technology needs through functional areas such as applications development, campus card technical services,

infrastructure services, project management and technical support services.

Although we have limited resources, SAT strives to provide superior services to maximize efficiency and

effectiveness of our staff and systems to benefit the students, faculty, staff and visitors of UNLV.

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**We're on the Web!**  
*See us at:*

<http://studentlife.unlv.edu/technology>