



Office of International Students & Scholars F-1 TRANSFER OUT form

If you plan to transfer from UNLV to another school, you must use this form to notify the Office of International Students & Scholars of your intent to transfer. Upon receipt of this form, we will update your SEVIS record, thereby giving the new school access to your record.

You may be applying to many schools, but **your SEVIS record can only be transferred to ONE school.** Once we transfer your record out, we CANNOT retrieve it after the release date and you will have to contact the school you requested that it be transferred to. It is your responsibility to verify that you are able to attend the new school. Your transfer release date will be the end of the current semester unless otherwise requested for a valid reason. The new school cannot issue you a new I-20 until your SEVIS record is transferred.

You must provide OISS with written proof of admission to the new school (copy of admission letter, etc.) before we will transfer your SEVIS record.

STUDENT INFORMATION

Name: _____ Student ID #: L000 _____
(Last) (First)

SEVIS ID: N000 _____ Date of Birth: (m/d/y) _____

Phone Number: (702) _____ - _____ Personal E-Mail: _____

E-mail: _____ @ _____

NEW SCHOOL INFORMATION

Please write the COMPLETE name of the school you want your SEVIS record transferred to:



School phone #: () _____ - _____ School Fax #: () _____ - _____

Transfer Release date (the day the new school can access your record): _____
(m/d/y)

Student Verification

I request that the Office of International Students & Scholars release my SEVIS record to the school mentioned above. Written confirmation of my admission to the new school is attached.
I understand that any work authorizations will automatically end on my transfer release date.

Signature: _____ Date: _____

FOR OFFICE USE ONLY	
SEVIS updated by _____	on _____, with a release date of _____
initials	date