



OPT STEM Extension Application Procedures

You may apply for OPT 90 days before your current OPT will expire.

1. *PREPARE* the following documents (see enclosed forms for more details). The forms must be completed for your appointment.
2. *Make an appointment with an International Student Advisor.* (If you are not able to come to your appointment, please call 895-0143 to cancel so we can see other students that need help).
3. *BRING* the **required** documents and materials with you to the appointment (they should be the **original** documents):
 - ★ Your current and all previous *I-20* forms
 - ★ Passport
 - ★ F-1 visa
 - ★ I-94
 - ★ 2 passport-style photos (*Michael's Photos at Trop/Maryland Vons shopping center knows how to do the pictures. Bring your UNLV ID with you.*)
 - ★ Your degree (diploma) – showing your degree and your official transcripts.
 - ★ Letter from your employer verifying 1-E-verify information, 2- how your position is related to your degree, and 3-that they will notify OISS of any changes in your employment status.
 - ★ *Check or money order (pay to: USCIS), to pay the \$340.00 fee*
 - ★ *I-765*/Application for Employment Authorization (enclosed) – please complete #1 - 10