

J-1 STUDENT CHECK-IN FORM
Office of International Students & Scholars (OISS)

1. Full-time Enrollment

I understand that as a J-1 student I must be enrolled full-time each semester. Undergraduates must complete a minimum of 12 credits per semester. Graduate students must complete at least 9 credits per semester or 6 if they have a graduate assistantship. I will meet with an OISS scholar advisor BEFORE dropping below full-time enrollment status.

2. Change of Major

Changes in major or degree program are generally not allowed for J-1 students. If you are considering a change in major or degree, speak to an OISS scholar advisor BEFORE making any changes to your academic program.

3. Maintain Contact with OISS

I understand that in order for OISS to maintain federal compliance and for me to remain legal in the U.S., I must notify ISS within 10 days of any changes in address, phone number, or e-mail address. I must also contact ISS at least two weeks prior to any travel outside the U.S. to make sure that all of my documents are in order.

4. Employment

I must consult with an OISS scholar advisor BEFORE accepting any employment (on or off-campus).

5. Two-year home country physical presence requirement

I understand that I am/ I am not subject to the two-year home country physical presence requirement.

6. Visa

I understand that the visa issued by the U.S. consular officer indicates that all requirements have been met for entry to the U.S. The number of entries allowed within a specified period is indicated on the visa stamp and can vary from country to country. A valid U.S. visa is essential for entering and reentering the U.S. (except for Canadian citizens who do not require a visa). However, it does not determine the length of stay in the U.S.

7. Form DS-2019

I understand that an immigration officer returned the DS-2019 form to me at the time I entered the U.S. and it should be kept with my passport and I-94 card at all times. Furthermore, if I want to leave the U.S. and return in J-1 status, I must have an OISS scholar advisor sign the travel portion of my DS-2019 form.

8. I-94 Departure Record

I understand that an immigration officer usually staples the white I-94 card (Arrival/Departure Record) to the visa page in my passport at the time I enter the U.S. The I-94 card records the length of my authorized stay in the U.S. I understand that the I-94 should be marked "D/S", which means that I have permission to remain in the U.S. for the length of the academic program as stated on my DS-2019.

9. Extension

I understand that if my department wishes to extend my stay with UNLV and I am expected to remain in the U.S. beyond the expiration date on the DS-2019 form, I must request -- at least 30 days in advance -- an extension of stay from the an OISS scholar advisor.

10. Travel outside the U.S.

I understand that if any of my family members or I should travel outside of the U.S. and seek to reenter the U.S. during my stay at UNLV, each of my family members and I must have the following documents:

- A valid passport (valid for at least six months into the future)
- A valid U.S. visa (Canadian citizens are exempt)
- A valid DS-2019 form that needs to be signed by an OISS scholar advisor prior to my departure from the U.S. (note – each family member must have his/her own DS-2019 form)

11. Health insurance

I understand that in accordance with U.S. Department of State regulations, I am required to maintain valid health insurance for myself and any accompanying J-2 family members throughout my stay at UNLV.

12. Date of Departure from U.S.

If for some reason I am not able to complete my program or if I complete my program early, I will notify OISS of my plans to leave the University.

*I understand and accept ALL the provisions set above.

Signature

Print Name

Date